

# Operations Coordinator

**Job Title:** Operations Coordinator

**Location:** Dublin

**Department:** Operations

**Reports To:** Operations Manager

**Company:** Scan Global Logistics

## About Scan Global Logistics

Scan Global Logistics (SGL) is a leading international logistics company committed to providing truly personal, agile, and efficient logistics solutions. Operating in over 45 countries, we deliver tailored freight forwarding, supply chain, and project logistics services that empower our customers to grow.

At SGL, we believe that every challenge is an opportunity to grow stronger – as individuals and as a team. Our culture emphasizes trust, collaboration, and entrepreneurship.

## Position Summary:

Scan Global Logistics are looking for an enthusiastic Operations Coordinator to join the team in our busy Dublin office.

## Skills Required:

- 1-2 years of relevant experience in the Freight Forwarding Sector.
- Proficient understanding of working within Transportation Management Systems (TMS).
- Knowledge of all modes of transportation including Sea, Air, and Road.
- Experience in handling customs documentation will be considered an advantage.

## The Role:

- Coordinate logistics operations ensuring efficient transportation of goods across various modes (Sea, Air, Road).
- Ensure accuracy in documentation and arrange customs clearances.
- Be the crucial connection between clients, shipping lines, airlines, and hauliers.
- Continuously seek opportunities to improve processes and enhance service delivery.

## We Offer:

- Competitive salary, bonus scheme.
- Hybrid working option.
- A supportive and dynamic team environment.
- Opportunities for professional development and learning.

Job Category: Logistics / Operations

Contact person: Cathal O'Donnell

Email Address: [codon@scangl.com](mailto:codon@scangl.com)

Ph: +353 87 9842612

Hiring Team: Cathal O'Donnell, Scott Darcy