Join our Ocean Department as Ocean Freight Coordinator!

Deadline:
31-12-2026

Contact person:
Milena Fereníková

Office:
Prague, Czech Republic

Location:
Tuchomice

Scan Global Logistics – Czech Republic
PLEASE NOTE THAT WE DO NOT PROVIDE RELOCATION SUPPORT FOR NON-CZECH RESIDENTS.
Location: Tuchomerice, Prague West = 5 min from Airport, next to POP AIRPORT SHOPPING MALL
Start: Immediately
Contract: 40hrs/week, Full-time, hybrid schedule

Are you an experienced logistics professional with a passion for **ocean freight operations**? Do you thrive in a dynamic, international environment? **Scan Global Logistics** is looking for a skilled **Ocean Forwarder** to join our team in the Czech Republic!

About Us
Scan Global Logistics (SGL) has been present in the **Czech Republic since 2020**, and our local team has grown to **32 employees**, including **10 specialists in the Ocean Freight department, 8 based in CZK, 2 in Slovakia.**

In addition to ocean freight, our main products include **Air Freight, Road Freight, Customs and Logistics solutions**.

We are a **friendly, international, dynamic, and collaborative team** that works closely across departments and with our international colleagues to deliver seamless logistics solutions to our customers.

At **Scan Global Logistics**, we believe that *anything is possible*. As a leading global logistics provider, we deliver world-class supply chain solutions with a strong focus on customer needs. Join our team and become part of a company that values **collaboration, innovation, and personal growth**.

Your Role
As an **Ocean Forwarder**, you will be responsible for coordinating and managing **sea freight shipments** from booking to delivery, ensuring smooth and efficient operations for our clients.
Your key tasks will include:
•Managing ocean freight shipments (FCL/LCL) from booking to final delivery
•Coordinating with shipping lines, agents, and customers
•Preparing and processing shipment and customs documentation
•Ensuring compliance with international transport regulations and company standards
•Tracking shipments and proactively resolving potential issues
•Providing professional customer service and maintaining long-term relationships with clients

What We Are Looking For
•Previous experience in **ocean freight forwarding** or international logistics preferred
•Prior customer service experience
•Good understanding of **ocean freight operations, Incoterms, and customs procedures**

•Strong organizational and multitasking skills
•Problem-solving attitude and ability to work under pressure
•**Excellent communication skills in English and Czech**
•Proficiency in **MS Office** and logistics systems

What We Offer
•**Competitive salary** (CZK starting at 45 ka) depending on experience

Attractive benefits package, including:
•**25 days of annual leave** – enjoy well-deserved rest
•**Mobile tariff also for personal use**
•**Sponsored Multisport card** – stay active and healthy
•**Flexible work schedule = 2 days Home Office** (subject to manager's approval)
•**Refreshments at the office + Fruit Day once per month**
•**Regular team dinners**
•**Monthly bonuses for extra mile performance**
•**Meal allowance (stravenkový paušál = 123.90 CZK a day)** – enjoy daily meals covered by us
•**A dynamic, international work environment**
•**Career growth opportunities within a global organization**
•**Friendly and supportive company culture**
•**Regular trainings**

How to Apply
If you're ready to take your logistics career to the next level, we'd love to hear from you!
Please send your **CV directly via APPLY button or send it** to: **mfere@scangl.com**
– *Milena Fereníková, HR & Talent Manager*

Join Scan Global Logistics and be part of a team where anything is possible!